

January 2024

Headteacher - Patrick Earnshaw

Deputy Headteacher - Mathew Downs

Assistant Headteacher (Head of Sixth Form) - Lisa Swan

Dear Parent

YEAR 13 PROGRESS CHECK

Year 13 students have been issued with their latest progress check this week, which we hope you will find useful to help track their progress. This is designed to gauge where your child is currently with their learning, ahead of the final round of mock examinations taking place from Monday 11th to Monday 18th March, when we will gather further data. The contents of this progress check are also available to view on MyHighcliffe. A further copy of this data can be sent out to you if requested.

Students and parents should remember that there is still ample time to make a material difference to examination outcomes. High effort levels, structured revision and effective use of independent study time is fundamental to securing positive outcomes in the summer exams. Students have been fully trained in the use of retrieval practise and this will become a key element in independent study set by staff from now on. We would encourage students to reflect on their performance in the December mock examinations in order to create an effective revision plan moving forward.

YEAR 13 SUBJECT EVENING – Wednesday 7th February (Online)**Booking Appointments**

We will be using the online system of booking appointments. These can be made by logging in to 'MyHighcliffe' via the parent's portal, or by your son/daughter logging in to their own version. Once logged in, select 'Events -> Subject Evening -> Year 13 Subject Evening'. The system will show your child's teaching staff availability. This system will go live on Thursday 1st February at 5.00pm and will accept bookings until 8.00pm on Tuesday 6th February.

On the Evening

From 3:00pm on the evening of the event, a link will be clearly visible on MyHighcliffe allowing you to access your 'virtual room' and teachers will join you online at the appropriate time. Appointments will last a strict seven minutes to allow teachers to see as many parents as possible. Any areas that need discussing beyond the seven minutes should be discussed after the evening.

Some points to help the evening go smoothly:

- Where possible, we strongly advise you to attend this evening with your son/daughter so we can work together to ensure that successful outcomes are achieved at the end of Year 13
- Please have your child's folders and/or exercise books in front of you for each subject
- As a backup, we will try to phone you on the evening if the technology lets us down
- Where possible, please try and use Google Chrome on your desktop or laptop
- Speakers, Webcam and a microphone are required (or headset). When you first access the system, you will be prompted to enable your webcam and microphone. Please accept these notifications and try to test your speakers/headphones before the evening
- The online meeting software will work best from a computer or laptop. It will also work from most phones and tablets but headphones with microphones should be used
- Please try and arrive in your 'virtual room' around ten minutes before your first appointment time.
- Keep an eye on the time you have remaining – teachers will warn you if nearing the end. At the end of the seven minutes the appointment will end automatically
- On the evening, keep an eye on your mobile phone; if we need to communicate with you, due to issues, we will text you.

If we run into some technical issues on the evening, we will do all we can to make contact with you. I hope you find this evening useful and please do not hesitate to contact the Sixth Form office on (01425) 282322 if you have any questions.

MOCK EXAMINATIONS Monday 11th – Monday 18th March 2024

This final round of mock examinations is designed to provide examination conditions rehearsal of exam papers not sat in the December mocks, as well as providing students with a clear indication of areas that need further consolidation ahead of the final examinations this summer. Further details regarding the exam timetable and study leave will be sent out shortly.

Please do not hesitate to contact the school on (01425) 282322 should you require any further information.

Yours sincerely



Mrs Clare Tubbs
Head of Year 13